



A VA Verified SDVOSB

**AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST**

Contract Number: GS-35F-0648N

Period Covered by Contract: May 29, 2013 through May 28, 2023

IT/Telecommunications Services SIN 132-51

Standard Communications Inc.

**P.O. Box 173
5402 Leeds Manor Road
Hume, Virginia 22639
(540) 364-3688
www.scinow.com**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*® , a menu-driven database system. The INTERNET address for GSA *Advantage!*® is: GSAAAdvantage.gov.

GS35F-0648N

"A VA Verified Service Disabled Veteran Owned Small Business"
Standard Communications, Inc.



AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST, VERSION 25
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS CODE D301	IT Facility Operation and Maintenance
FPDS CODE D302	IT Systems Development Services
FPDS CODE D306	IT Systems Analysis Services
FPDS CODE D307	Automated Information Systems Analysis and Integration Services
FPDS CODE D308	Programming Services
FPDS CODE D310	IT Backup and Security Services
FPDS CODE D311	IT Data Conversion Services
FPDS CODE D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS CODE D316	IT Network Management Services
FPDS CODE D399	Other Information Technology Services, Not Elsewhere Classified

CUSTOMER INFORMATION - GS-35F-0648N

1. SIN 132-51, INFORMATION TECHNOLOGY SERVICES

- 2. MAXIMUM ORDER** Special Item 132-51 - Information Technology (IT) Professional services:
The maximum dollar value per order for all services will be \$500,000



- 3. MINIMUM ORDER** Special Item 132-51 - Information Technology (IT) Professional services: The minimum dollar value of orders to be issued is \$100.00.
- 4. GEOGRAPHIC SCOPE OF CONTRACT** The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico.
- 5. POINT(S) OF PRODUCTION (CITY, COUNTY, AND STATE OR FOREIGN COUNTRY)** Services are usually provided on the client site. Offices are maintained in Virginia and Massachusetts.
- 6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE.** Prices shown in the price list are NET Prices with discount included.
- 7. DISCOUNTING POLICY:** Standard Communication Inc. offers spot discounts for SIN 132-51. Spot Discounts are on a case-by-case basis and the amount is subject to conditions existing at the time of task or delivery order award.
- 8. QUANTITY DISCOUNTS** - None offered
- 9. PROMPT PAYMENT TERMS** – None offered, Terms Net 30
- 9A. NOTIFICATION THAT GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.** Standard Communication accepts Government purchase cards for payment at or below the micro purchase threshold.
- 9B. NOTIFICATION WHETHER GOVERNMENT PURCHASE CARDS ARE ACCEPTED OR NOT ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.** Standard Communication accepts Government purchase cards for payment above the micro purchase threshold.
- 10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN).** None
- 11A. TIME OF DELIVERY.** Standard Communications, Inc. provides professional services and delivers them in accordance with the mutually agreed to delivery schedules in each delivery order, typically Monday through Friday, 08:00 a.m. through 5:00 p.m. Local Time except for Government specified Holidays..
- 11B. EXPEDITED DELIVERY.** Standard Communications, Inc. provides professional and technical services and does not anticipate the need for expedited delivery, however, it does respond to emergency situations when they occur on an expedited basis.
- 11C. OVERNIGHT AND 2-DAY DELIVERY.** Standard Communications, Inc. provides professional and technical services and does not anticipate the need for expedited overnight and 2-day delivery, however, it does respond to emergency situations when they occur on an expedited basis.



11D. URGENT REQUIREMENTS. Standard Communications, Inc. provides professional and technical services and it does respond to emergency situations when they occur on an expedited basis. When the Federal Acquisition Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact Standard Communication Inc. for the purpose of obtaining accelerated delivery. Standard Communication Inc. will reply to the inquiry within 3 workdays after receipt. (Telephonic replies will be confirmed by the Standard Communication Inc. in writing.) If Standard Communication Inc. offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. POINT(S).

(a) Standard Communication Inc. will deliver F.O.B. Destination to destinations located within the 48 contiguous States and the District of Columbia as provided below.

(1) Delivery to the door of the specified Government activity by freight or express common carriers on articles for which store-door delivery is provided, free or subject to a charge, pursuant to regularly published tariffs duly filed with the Federal and/or State regulatory bodies governing such carrier; or, at the option of the Standard Communication Inc., by parcel post on mailable articles, or by Standard Communication Inc.'s vehicle.

Where store-door delivery is subject to a charge, Standard Communication Inc. will:

- (a) place the notation "Delivery Service Requested" on bills of lading covering such shipments, and
 - (b) pay such charge and add the actual cost thereof as a separate item to his invoice.
- (2) Delivery to siding at destinations when specified by the ordering office, if delivery is not covered under paragraph (a)(1), above.
- (3) Delivery to the freight station nearest destination when delivery is not covered under paragraph (a)(1) or (a)(2), above.
- (b) Standard Communication Inc. will not cover the cost of shipping to Alaska, Hawaii, or the Commonwealth of Puerto Rico.
- (c) When deliveries are made to destinations outside the contiguous 48 States; i.e., Alaska, Hawaii, and the Commonwealth of Puerto Rico, and are not covered by paragraph (b), above, the following conditions will apply:
- (1) Delivery will be f.o.b. inland carrier, point of exportation (FAR 52.247-38), with the transportation charges to be paid by the Government from point of exportation to destination in Alaska, Hawaii, or the Commonwealth of Puerto Rico, as designated by the ordering office.



Standard Communication Inc. will add the actual cost of transportation to destination from the point of exportation in the 48 contiguous States nearest to the designated destination. Such costs will, in all cases, be based upon the lowest regularly established rates on file with the Interstate Commerce Commission, the U.S. Maritime Commission (if shipped by water), or any State regulatory body, or those published by the U.S. Postal Service; and must be supported by paid freight or express receipt or by a statement of parcel post charges including weight of shipment.

(2) The right is reserved to ordering agencies to furnish Government bills of lading.

(d) Ordering offices will be required to pay differential between freight charges and express charges where express deliveries are desired by the Government.

13a. CONTRACTOR'S ORDERING ADDRESS

Standard Communications Inc.

5402 Leeds Manor Road

P.O. Box 173

Hume, VA 22639-0173

(540) 364-3688 (phone) - (540) 454-0881 (24 hour) - (703) 426-1956 (fax)

13B. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS.

Standard Communications Inc.

5402 Leeds Manor Road

P.O. Box 173

Hume, VA 22639-0173

15. WARRANTY PROVISION. Standard Communications Inc. warrants its work for a period of one year from the date of Acceptance.

16. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING - Export packing is available at extra cost outside the scope of this contract.

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL). Standard Communication accepts Government purchase cards for payment above the micro purchase threshold.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE). Not applicable.

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE). Not applicable.



20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE). Not applicable.

20A. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE). Not applicable.

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE). Not applicable.

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE). Not applicable.

23. PREVENTIVE MAINTENANCE (IF APPLICABLE). Not applicable.

24A. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS). Not applicable.

24B. IF APPLICABLE, INDICATE THAT SECTION 508 COMPLIANCE INFORMATION IS AVAILABLE ON ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) SUPPLIES AND SERVICES AND SHOW WHERE FULL DETAILS CAN BE FOUND (E.G. CONTRACTOR'S WEBSITE OR OTHER LOCATION.) THE EIT STANDARDS CAN BE FOUND AT: WWW.SECTION508.GOV/. Not applicable.

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER. 009977963

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM AWARDS MANAGEMENT SYSTEM (SAM) DATABASE. Standard Communications Inc. is current in the SAM database.

STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279

Block 9: ***G - Order/Modification Under Federal Schedule***

Block 16: Data Universal Numbering System (DUNS): ***009977963*** Block

30: Type of Contractor: ***Other Small Business***

Block 31: Woman-Owned Small Business: ***No***

Block 36: Contractor's Taxpayer Identification Number (TIN): ***54-2022158***

Block 40: ***A - Service Disabled Veteran Owned Business***

CAGE Code: ***1SZ84***



1. SCOPE



<p style="text-align: center;">TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (Special Item Number 132-51)</p>

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. When using a performance based statement of work, performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
- d. The above procedures do not apply to Time and Material or labor hour orders.

3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Acquisition Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering activity using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

- (a) When ordering services, ordering activities shall—
 - (1) Prepare a Request (Request for Quote or other communication tool):
 - (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

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(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firmfixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor’s experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2)(i) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering activity should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors’ locations, as appropriate). When buying IT professional services under SIN 132—51 ONLY, the ordering activity, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINS as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the ordering activity’s needs are available, if the order is estimated to exceed the micro-purchase threshold.

(ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the ordering activity’s needs. ordering activities should strive to minimize the contractors’ costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)



- (b) The establishment of Federal Acquisition Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering activity the opportunity to secure volume discounts. When establishing BPAs, ordering activities shall—
- (1) Inform contractors in the request (based on the ordering activity’s requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.
 - (i) **SINGLE BPA:** Generally, a single BPA should be established when the ordering activity can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)
 - MULTIPLE BPAs:** When the ordering activity determines multiple BPAs are needed to meet its requirements, the ordering activity should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.
 - (2) **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)
- (c) The ordering activity should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.
- (d) When the ordering activity’s requirement involves both products as well as executive, administrative and/or professional, services, the ordering activity should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

The ordering activity, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For ordering activity requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors’ quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

ordering procedures for other services available on schedule at fixed prices for specifically defined services or tasks should use the procedures in FAR 8.404. These procedures are listed in the pricelist, under “Information for ordering activities,” paragraph #12.



4. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
- c. Travel is considered to be an Other Direct Cost and is not subject to the IFF. Where travel is required, Task Orders shall contain date(s) the travel is to be performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. INSPECTION OF SERVICES

The Inspection of Services—Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.



9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 apply to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 2002) (Alternate II (FEB 2002)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.



14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 13251. IT Services should be presented in the same manner as the Contractor sells to its commercial and other Government customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.



LCN	LABOR CATEGORY DESCRIPTION
06	OPERATING SYSTEMS PROGRAMMER - <u>Functional Responsibility:</u> Reviews, analyzes, develops, installs, and modifies computer operating systems. Analyzes and resolves problems associated with operating systems. Detects, diagnoses, and reports related problems. Has knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under the immediate supervision of a Senior Operating Systems Programmer. Primary job functions do not typically require exercising independent judgment.
	MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE
	Associate's degree & two years of relevant experience or an equivalent combination of education & experience.

LCN	LABOR CATEGORY DESCRIPTION
07	SENIOR OPERATING SYSTEMS PROGRAMMER - <u>Functional Responsibility:</u> Reviews, analyzes, develops, installs, and modifies computer operating systems. Analyzes and resolves problems associated with operating systems. Detects, diagnoses, and reports related problems. Has knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions typically require exercising independent judgment. Typically reports to a project leader or manager. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.
	MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE
	Bachelor's degree & seven years of relevant experience or an equivalent combination of education & experience.

LCN	LABOR CATEGORY DESCRIPTIONS
08	SUBJECT MATTER EXPERT - <u>Functional Responsibility:</u> For any profession or discipline specific or multi-disciplined program, consults with applicable client management and professional (medical, scientific, engineering, etc.) personnel to minimize costs and maximize efficiency in achieving the stated requirements. Advises program leadership on all pertinent activities of a large-scale program, series of projects, technologies, or clients. Can be responsible for audit or investigative aspects of fact finding, with regard to project management, technical work, quality of work, standards compliance, schedule, and costs associated with various issued orders. Ensures that all activities conform to terms and conditions of a contract and ordering procedures. Acts as liaison between the applicable client representatives and corporate management. Recommends performance metrics, methodologies to be used, and any and all program/task related activities, draws upon senior support staff, engineering and technical experts to resolve contractual and technical problems.
	MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE
	Bachelor's degree and ten years of experience or an equivalent combination of education and experience.
LCN	LABOR CATEGORY DESCRIPTIONS



09	SYSTEMS AND SECURITY EXECUTIVE - <u>Functional Responsibility</u>: Develops and implements security standards and procedures. Ensures that all applications are functional and secure. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.
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MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
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Bachelor's degree & fifteen years of relevant experience or an equivalent combination of education & experience.	
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LCN	LABOR CATEGORY DESCRIPTION
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10	TELECOMMUNICATIONS TECHNICIAN – Level 2 - <u>Functional Responsibility</u>: Installs, troubleshoots, repairs and maintains telecommunications equipment, cabling solutions and systems. Provides reports, completes requests for new service, determines methodology for installing telephone service,. Installs new and upgrades for telecommunications equipment, systems and cabling solutions including MDFs, IDF's and BDF's including the installation of surge protection systems. Has knowledge of commonly used telecommunications concepts, practices, and procedures. Relies on instructions and pre-established procedures and guidelines to perform the functions of the job. Works independently with assistance of a Telecommunications Technician (Level 1). Primary job functions sometimes require exercising independent judgment. Typically reports to a more experienced Telecommunications Technician or a Senior Telecommunications Technician.
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MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
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High School Diploma and three years of military and/or relevant experience; has OEM certification.	
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LCN	LABOR CATEGORY DESCRIPTION
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11	SENIOR TELECOMMUNICATIONS TECHNICIAN – Level 2 -<u>Functional Responsibility</u>: Installs, troubleshoots, repairs and maintains telecommunications equipment, cabling solution and systems. Provides reports, completes requests for new service, determines methodology for installing telephone service, determines appropriateness of moderate equipment changes or modifications, call switches, test trunks, test links and installs communication circuits. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a more experienced Senior Telecommunications Technician, a Telecommunications Supervisor, a Telecommunications Manager or designated Project Manager. A wide degree of creativity and latitude is expected.
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MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
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Associate's Degree and five years of military and/or relevant experience has OEM certification.	
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LCN	LABOR CATEGORY DESCRIPTION
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12	<p>TELECOMMUNICATIONS SUPERVISOR - <u>Functional Responsibility</u>: Oversees a team of telecommunications technicians and analysts who maintain and support voice, data and video communication systems within the organization. Identifies issues and appropriate courses of action. Researches and oversees implementation of new technologies. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a Telecommunications Manager or head of a unit/department.</p>
MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
Bachelor's Degree and four years of military or relevant technical experience, or an equivalent combination of education and experience.	
LCN	LABOR CATEGORY DESCRIPTION
13	<p>TELECOMMUNICATIONS MANAGER - <u>Functional Responsibility</u>: Manages a team of telecommunications technicians and analysts who maintain and support voice, data and video communication systems within the organization. Identifies issues and appropriate courses of action. Researches and oversees implementation of new technologies. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to an IT/Telecommunications Executive.</p>
MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
Bachelor's Degree and five years of relevant experience or an equivalent combination of education and experience.	
LCN	LABOR CATEGORY DESCRIPTION
14	<p>TELECOMMUNICATIONS ENGINEER - <u>Functional Responsibility</u>: Analyzes overall telecommunications functions of organizations including voice, data, video, Wi-Fi, Satellite, and Internet. Works to develop, improve, maintain, and implement network. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or an IT/Telecommunications Executive.</p>
MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
Bachelor's degree and eight years of relevant experience or an equivalent combination of education and experience.	
LCN	LABOR CATEGORY DESCRIPTION
15	<p>IT/TELECOMMUNICATIONS EXECUTIVE - <u>Functional Responsibility</u>: Oversees all aspects of an organization's business and telecommunications functions. Responsible for planning and directing the design, development, and implementation of network systems. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.</p>



MINIMUM EDUCATION - MINIMUM/GENERAL EXPERIENCE	
	Bachelor's Degree and fifteen years of relevant experience or an equivalent combination of education and experience.

All Rates are for Government Site and Contractor Site and include the GSA 0.75% IFF

CATEGORY	BURDENED RATE
Applications Systems Analyst	91.63
Configuration/Logistics Specialist	71.94
Network Planning Analyst	128.46
Operating Systems Programmer	70.22
Senior Operating Systems Programmer	123.32
Subject Matter Expert	202.10
Systems and Security Executive	247.49
Telecommunications Technician – Level 2	61.66
Sr. Telecommunications Technician – Level 2	75.36
Telecommunications Supervisor	83.92
Telecommunications Manager	91.63
Telecommunications Engineer	138.73
IT/Telecommunications Executive	184.12